



## The CATS Meow

March 17, 2006

### Greetings

TGIF!

### You're Doing Great

As of this writing, there are nearly 2,500 Client Contact Report (CCR) forms recorded in the new database! This includes more than 115 counselors who have at least one CCR to their credit. More than 65 different volunteers and sponsor staff have entered records. Keep up the good work!

### We Can Help

Starting next week, we'll have some temporary staff hired to help with data entry. If it seems that your load is too much to bear, we'll take some of it on. Contact Ron House if you need us through [eSHIBAHelpDesk@oic.wa.gov](mailto:eSHIBAHelpDesk@oic.wa.gov).

### Old Forms, New Forms

You will receive in separate e-mail some guidance to help you convert paper records into the database. Sometimes, it's a judgment call, but perhaps this can help.

### Conference calls

Friday, March 24

9:00 a.m. – noon

Call: 360-357-2903

PIN: 15852 #

Friday, April 7

1:00 p.m. – 3:30 p.m.

Same phone number and PIN code.

No need to pre-register. If you have a problem, call Vanessa Butler at (360) 725-7070.

You are encouraged to participate in both calls, if you can.

### Web site support

Please check out the Web site for more support.

We've loaded the revised training notebook, forms instructions, CATS Meow bulletins, training calendar and more.

To get there, zoom over to

[www.insurance.wa.gov](http://www.insurance.wa.gov).

Click on SHIBA HelpLine, and then click on Volunteer/Sponsor resources. The login is "document."

Be well...